OFFICER CHANGE ONLY
FOR DIRECTORY LISTING

(Use only for changes that occur during current year; not for notification of annual change of officers)

International Association of Administrative Professionals®

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Name of Chapter or Division

Chapter or Division No.

Office

New Officer ID Number

Location

Phone: Work /

Home /

Fax /

E-Mail

Please Type or Print

First Name

Last Name

Please indicate if CPS® holder

FOR HQ USE ONLY
RELEASE CODE

Address: check preferred

☐ Work

Company Name

City ST/PR

ZIP/PC Country

☐ Home

City ST/PR

ZIP/PC Country

Address Flag ☐ Check here if you do **NOT** wish to receive nonassociation mail.

Former Officer ID Number Name

Reason for change:

FOR HQ USE ONLY
RELEASE CODE

DISTRIBUTION
- Headquarters–Kansas City
- Division Treasurer
- Director, District (Division Officer changes only)

Chapter/Division Secretary name and address